

**SEWARD COUNTY AGRICULTURAL SOCIETY
RENTAL CONTRACT**

Renter Name: _____

Contact Name (if Renter is a Business/Organization): _____

Address: _____

Contact Phone Number: _____ Email: _____

Date of Event: _____ Time of Event: _____

***NOTE: All dates for the event (including setup and cleanup) must be included on this contract. The facilities are NOT rented on an hourly basis. The minimum rental time is one day. There are NO exceptions to this.**

Additional days needed: _____

_____ (initial) I agree that I have listed all dates needed for my event. If at any point, I choose to rent additional days, I am required to amend the contract with the proper days.

Facility Being Rented
<input type="checkbox"/> Ag Pavilion (main floor; inc. kitchen) <input type="checkbox"/> Harvest Hall <input type="checkbox"/> 4-H Center
<input type="checkbox"/> Ag Pavilion Kitchen /Dining Area Only <input type="checkbox"/> Harvest Hall Conference Room Only
<input type="checkbox"/> Grandstand/Arena <input type="checkbox"/> Livestock Center
<input type="checkbox"/> Other: _____
*NOTE: Renter will only be allowed to use the marked facilities.

Purpose of Rental
<input type="checkbox"/> Wedding Reception (Name of Bride & Groom): _____
<input type="checkbox"/> Graduation (Name of Graduate): _____
<input type="checkbox"/> Banquet <input type="checkbox"/> Benefit <input type="checkbox"/> Family Reunion <input type="checkbox"/> Gala <input type="checkbox"/> Meeting
<input type="checkbox"/> Other: _____

The rental fee is \$_____ (highest rental rate). A \$100 security deposit and a **\$500 damage deposit check** is due now to confirm rental. The balance of \$_____ (less the \$100 security deposit) and liability insurance waiver is due no later than two weeks prior to the event.

*** Refer to the last page of contract for a list of rental fees ***

In order for your event to be confirmed, the Rental Contract, security deposit check and damage deposit check are to be mailed to: Seward County Ag Society, PO Box 453, Seward, NE 68434 or dropped in the deposit box on the west side of the Ag Pavilion.

Alcohol Consumption: Yes: _____ No: _____ Number of Guest Expected: _____
For events with more than 75 guests expected, we require a licensed Liquor Vendor to serve alcohol. See the list of approved Liquor Vendors on our website. The required Liquor Vendor Form can be found at www.sewardcountyfairgrounds.com under the "Building Rentals".

The Seward County Agricultural Society requires that you have them listed as “Additional Insured” for all dates of the event. A current Insurance Certificate is due no later than one week prior to the event by mail or email. The instructions for this can be found at www.sewardcountyfairgrounds.com under the “Rentals”. Click on “Building Rules & Regulations”.

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I have read, understand, and agree to follow the “Building Rules & Regulations”. I am aware that this rental contract can be canceled/terminated at any time if in the opinion the Seward County Ag Society, said rules and regulations are not followed and enforced by myself. I hereby acknowledge the receipt of this contract and hereby accept all terms and conditions set forth herein together with terms and conditions of overall policies as established by the Seward County Agricultural Society.

Renter’s Signature _____ Date _____

CURRENT RENTAL RATES	
<p>Ag Pavilion (main floor)</p> <p>Monday: \$700 Friday: \$1,800 Tuesday: \$700 Saturday: \$1,800 Wednesday: \$700 Sunday: \$1,800 Thursday: \$700 Holiday: \$1,800</p> <p style="text-align: center; color: red;">Each additional day - \$300</p>	<p>Harvest Hall</p> <p>Monday: \$700 Friday: \$1,500 Tuesday: \$700 Saturday: \$1,500 Wednesday: \$700 Sunday: \$1,500 Thursday: \$700 Holiday: \$1,500</p> <p style="text-align: center; color: red;">Each additional day - \$300</p>
<p>Ag Pavilion Kitchen/Dining Area Only</p> <p>Monday: \$150 Friday: \$150 Tuesday: \$150 Saturday: \$150 Wednesday: \$150 Sunday: \$150 Thursday: \$150</p>	<p>Harvest Hall Conference Room Only</p> <p>Monday: \$350 Friday: \$400 Tuesday: \$350 Saturday: \$400 Wednesday: \$350 Sunday: \$400 Thursday: \$350 Holiday: \$400</p> <p style="text-align: center; color: red;">Each additional day - \$300</p>
<p>4-H Center</p> <p>Monday: \$500 Friday: \$800 Tuesday: \$500 Saturday: \$800 Wednesday: \$500 Sunday: \$800 Thursday: \$500 Holiday: \$800</p> <p style="text-align: center; color: red;">Each additional day - \$300</p>	<p>Livestock Center</p> <p>Monday: \$250 Friday: \$250 Tuesday: \$250 Saturday: \$250 Wednesday: \$250 Sunday: \$250 Thursday: \$250</p> <p style="text-align: center; color: red;">Each additional day - \$150</p>
<p>Grandstands & Arena Rental amount subject to board approval and usage.</p>	